

Asbestos

Remove **safe** ✓

Dispose **safe** ✓

Stay **safe** ✓

Your guide to disposing of small quantities of asbestos safely

Using the Asbestos Disposal Point at
<insert site name>

To make a booking and for further information, contact:

<Insert contacts details and website for ADP>

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Thank you for disposing of your asbestos safely and responsibly. By using the Asbestos Disposal Point you are keeping yourself and the community safe.

This leaflet contains information on how you can dispose of small amounts <Insert (m² or kgs per load)> of packaged, non-friable asbestos waste at <insert site name>.

The Asbestos Disposal Point has been designed to temporarily store asbestos waste safely and securely in a fit-for-purpose skip bin. Once the bin reaches storage limits, the waste will be sealed and transported to an Environment Protection Authority (EPA) Victoria licensed landfill for final disposal.

Anyone can use the disposal point if they make a booking and follow packaging, transport and onsite disposal requirements. Disposal fees will apply.

SAFE REMOVAL REMINDER



- **Before starting any property improvement projects, you should check for asbestos with a professional. If you find asbestos, it is strongly advised that you engage a licensed asbestos removalist who knows how to manage the material safely. If you choose to remove and dispose of asbestos yourself, you need to understand the risks and take the necessary precautions.**
- **For resources on identifying asbestos and planning for, and undertaking safe removal, visit asbestos.vic.gov.au**

What is accepted at the Asbestos Disposal Point



The site will only accept loads that meet **all three** of the following requirements. The asbestos must be:

- ✓ **Non-friable** or **'bonded' asbestos** – these products are usually mixed with cement or a similar material and include asbestos cement sheeting (also known as 'fibro' or 'AC Sheeting'), roof tiles, eaves, fencing, pipes etc.
- ✓ **Packaged correctly** – asbestos waste must be double wrapped, sealed and labelled in heavy duty (minimum of 0.2mm thickness) HDPE plastic sheeting or specialised asbestos bags (see pages 5 and 6).
- ✓ **Small quantities only** – less than **<Insert m2 or kgs per load>**. Individual packages should not weigh more than 20kgs.



What is not accepted at the Asbestos Disposal Point



- ✘ Friable, or 'dusty' asbestos products – these products are generally quite loose and, when dry, can be crumbled into fine material or dust with light pressure. They include items such as vinyl sheet flooring with asbestos backing or fire damaged, non-friable asbestos.

Friable asbestos is extremely hazardous. If you find friable asbestos in a workplace it **must** only be removed by a licensed removalist (Class A). If you find it in your home, **it is highly recommended** that you contact a licensed removalist (Class A) to do the removal and disposal. To find a Class A removalist go to **asbestos.vic.gov.au**.

- ✘ Asbestos-contaminated soils.
- ✘ Asbestos with incorrect or damaged packaging.

WARNING



Asbestos waste that is incorrectly packaged will be:

- <Insert site specific information on how incorrectly packaged loads will be managed>

How do I use the Asbestos Disposal Point?



1. MAKE A BOOKING

Before visiting the Asbestos Disposal Point, you must book a time slot to dispose of your waste. To make a booking, and to find out more about disposal fees and conditions of use, call **<insert phone number>** or visit **<insert ADP booking webpage>**.



2. ALWAYS USE PERSONAL PROTECTIVE EQUIPMENT (PPE) WHEN HANDLING ASBESTOS

PPE must be worn when removing and packaging asbestos for disposal. This includes items such as disposable coveralls, shoe covers, disposable gloves, respirator (special mask) and protective eyewear. Important information on how to wear and then safely remove PPE can be found at **asbestos.vic.gov.au**



3. ENSURE ASBESTOS WASTE IS CORRECTLY PACKAGED FOR DISPOSAL

Thoroughly wet the waste with water during the removal process and keep in a wet condition until packaged.

Asbestos waste must be wrapped in **two separate layers** of heavy-duty (minimum of 0.2mm thickness) HDPE plastic sheeting or **double-bagged** in specialised asbestos waste bags, which can be found at most hardware stores and safety equipment suppliers.

Each layer must be sealed with strong, wide tape like duct tape. Label all packages clearly with the warning '**CAUTION ASBESTOS**'.

How do I use the Asbestos Disposal Point?



3. ENSURE ASBESTOS WASTE IS CORRECTLY PACKAGED FOR DISPOSAL (CONTINUED)



When double wrapping using heavy-duty HDPE plastic sheeting:



1. Lay out the sheeting and place the asbestos in the middle.
2. Wrap the asbestos in the first layer of plastic sheeting and secure the entire package with duct tape so it is completely sealed.



3. Then wrap the sealed package in the second layer of sheeting and secure it with duct tape so it is also completely sealed.
4. To further prevent tearing, you can place tape on the exterior of the package over sharp edges and corners.

SAFETY REMINDER



- Do not break up asbestos to make it fit into packages or bags for transporting.
- Thoroughly double-wrapping and sealing asbestos waste helps prevent the packaging from tearing during loading, transport and disposal.

How do I use the Asbestos Disposal Point?

When double bagging using specialised asbestos bags:



1. Only fill the first bag approximately half-way. You need to leave enough space to secure the top.
2. Gently remove excess air from the bag in a way that does not cause the release of dust.
3. Tightly twist the unused top part of the bag into a tail and then seal with duct tape around the base of the tail.



4. Fold the taped tail of the bag over and tape around it again.
5. Place the sealed first bag into the second bag and repeat the process above to seal the top of the outside bag.

After double wrapping, or double bagging:

1. Wet wipe and clean the exterior of the plastic sheeting or waste bags.
2. Any plastic drop sheets, wet wipes or rags used to decontaminate work areas or packaging and all your disposable PPE must also be packaged for safe disposal following the steps above.

How do I use the Asbestos Disposal Point?



4. TRANSPORT WASTE SAFELY AND SECURELY



Under the Environment Protection Act Victoria, asbestos waste must be transported safely.

Licensed asbestos removalists, waste transporters or tradespeople must:

- Comply with their Industrial Waste Duties.
- Transport asbestos in an EPA-permissioned vehicle and use EPA's Waste Tracker. This does not apply if the net load of asbestos is less than 50 litres and transported for no fee or reward.

Householders don't have to use EPA's Waste Tracker but must ensure packaged asbestos is secured in their vehicle or trailer to avoid any tears or the risk of waste falling out onto roads.

SAFETY REMINDER



- **Vehicles should be carefully cleaned after transporting packaged waste asbestos.**
- **If you don't want to transport the asbestos waste yourself, contact a licensed waste transporter.**
- **Visit epa.vic.gov.au for more information on the transportation of asbestos waste.**

How do I use the Asbestos Disposal Point?



5. ONCE ON-SITE, FOLLOW GUIDANCE FROM SITE OPERATORS



Trained site operators will check your load on arrival to ensure it is packaged correctly and then direct you to the Asbestos Disposal Point. You will be able to park near the skip bin where you can unload the waste and place it directly into the bin. Site operators will **not** be able to assist you with unloading the waste.



SAFETY REMINDER

- Do not tip your packaged asbestos out of your vehicle. It needs to be manually offloaded by hand.
- Carefully place packages into the skip bin. Don't drop them from a height.



Important things to remember



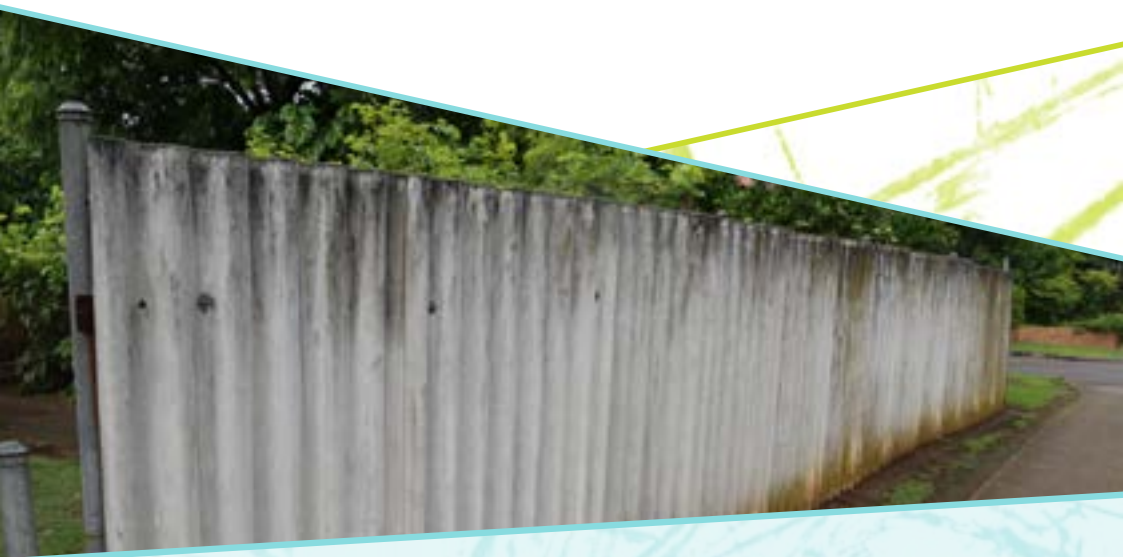
- If undertaking repairs or renovations, know where asbestos might be located and how to identify it.
- It is strongly recommended that you use a licensed asbestos removalist for the removal and disposal of your asbestos waste.
- If you are removing and disposing of asbestos yourself, **strictly** follow safety guidelines.
- Make a booking to use the Asbestos Disposal Point. The site will only accept <insert amount> of correctly packaged, non-friable asbestos waste.
- Wear disposable PPE at all times when handling asbestos.
- Double-wrap and seal asbestos using heavy-duty (minimum of 0.2mm thickness) HDPE plastic sheeting or specialised asbestos waste bags. Label all packages clearly with the warning '**CAUTION ASBESTOS**'.
- Transport the packaged waste securely and safely. If you need two people to load your vehicle, you must bring two people to the site to unload. <Insert organisation name> staff are not able to help you unload your asbestos.
- Site operators will inspect asbestos loads on arrival and direct you to the disposal area.
- Unload your asbestos waste carefully and don't drop it from a height into the skip bin.

Other resources



For more information about asbestos and safe removal and disposal visit [asbestos.vic.gov.au](https://www.asbestos.vic.gov.au) and search for topic areas such as:

- Find and identify asbestos
- Find a licenced removalist
- Fact sheets
- Safe asbestos removal
- Home owner
- Personal protective equipment (PPE)
- Transporting asbestos
- Types of asbestos containing materials



Asbestos

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Dispose **safe** ✓

Stay **safe** ✓

WARNING

Dumping of asbestos is illegal and can result in significant penalties.

Site details

<insert site address>

Asbestos Disposal Point Opening Hours:

<Insert days and hours below as per following example:

Tuesdays and Thursdays: 11am-1pm

Saturday: 9am-11am

Closed: Public holidays and days of Total Fire Ban>

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